

September Checklist

Soft Skill Topic: *Appearance and Professional Image*

Seniors – 1 WBL Period

Assignments Due: October 5th

- _____ Check Stubs (Mandatory for PAID Employees)
OR
Hours Documentation (Mandatory for UNPAID interns)
- _____ September Experience Reflection
- _____ Employer Evaluation (to be completed by your employer/mentor) – 1 page
- _____ Photograph of you on the job
- _____ Soft Skill Activity from “It’s For Real” website
Series II #16 “It Was Only A Joke”
OR
One soft skill activity at www.hallcowbl.org - September