



The following criteria must be met in order for a student to earn the GeorgiaBEST Certification in partnership with Hall County Schools.



|                      | GeorgiaBEST   | GeorgiaBEST Executive  | GeorgiaBEST Premiere  | GeorgiaBEST Elite  |
|----------------------|---|--|---|--|
| Portfolio Activities | <ul style="list-style-type: none"> <li>- Must earn at least one point in each category</li> <li>- Activities must be completed at 80% proficiency               <ul style="list-style-type: none"> <li>- 3 points: 94-100</li> <li>- 2 points: 87-93</li> <li>- 1 point: 80-86</li> </ul> </li> <li>- Must earn minimum of 25 points</li> </ul> | <ul style="list-style-type: none"> <li>- Must earn at least one point in each category</li> <li>- Activities must be completed at 80% proficiency               <ul style="list-style-type: none"> <li>- 3 points: 94-100</li> <li>- 2 points: 87-93</li> <li>- 1 point: 80-86</li> </ul> </li> <li>- Must earn minimum of 25 points</li> </ul>  | <ul style="list-style-type: none"> <li>- Must earn at least one point in each category</li> <li>- Activities must be completed at 80% proficiency               <ul style="list-style-type: none"> <li>- 3 points: 94-100</li> <li>- 2 points: 87-93</li> <li>- 1 point: 80-86</li> </ul> </li> <li>- Must earn minimum of 25 points</li> </ul>   | <ul style="list-style-type: none"> <li>- Must earn at least one point in each category</li> <li>- Activities must be completed at 80% proficiency               <ul style="list-style-type: none"> <li>- 3 points: 94-100</li> <li>- 2 points: 87-93</li> <li>- 1 point: 80-86</li> </ul> </li> <li>- Must earn minimum of 25 points</li> </ul>  |
| Projects             | <p>One project completed for a minimum of 2 hours. Choose from:</p> <ul style="list-style-type: none"> <li>- Community Service</li> <li>- Job Shadow</li> <li>- Business Ethics Experience (=4hrs)</li> <li>- Mentoring</li> <li>- Career Research Project (=2 hrs)</li> <li>Essay or Presentation</li> </ul>                                   | <p>1 &amp; 2. Select <u>TWO</u> items from the list below:</p> <ul style="list-style-type: none"> <li>- Work Philosophy</li> <li>- Individual Career Plan</li> <li>- My Personal Brand</li> <li>- Cover Letter</li> <li>- Resume</li> <li>- Job/Mock Interview</li> <li>- Thank you Note for Job/Mock Interview</li> </ul> <p>3 &amp; 4. Two projects completed for a minimum of 4 hours. Choose from:</p> <ul style="list-style-type: none"> <li>- Community Service</li> <li>- Job Shadow</li> <li>- Business Ethics Experience (=4hrs)</li> <li>- Mentoring</li> <li>- Career Research Project (=2 hrs)</li> <li>Essay or Presentation</li> </ul> | <p>1,2,3 &amp; 4. Select <u>FOUR</u> items from the list below:</p> <ul style="list-style-type: none"> <li>- Work Philosophy</li> <li>- Individual Career Plan</li> <li>- My Personal Brand</li> <li>- Cover Letter</li> <li>- Resume</li> <li>- Job/Mock Interview</li> <li>- Thank you Note for Job/Mock Interview</li> </ul> <p>5 &amp; 6. Two projects completed for a minimum of 6 hours. Choose from:</p> <ul style="list-style-type: none"> <li>- Community Service</li> <li>- Job Shadow</li> <li>- Business Ethics Experience (=4hrs)</li> <li>- Mentoring</li> <li>- Career Research Project (=2 hrs)</li> <li>Essay or Presentation</li> </ul> | <p>1-6: Complete the following items:</p> <ul style="list-style-type: none"> <li>- Individual Career Plan</li> <li>- Resume</li> <li>- Photo Journal</li> <li>- 2 Training Plans submitted</li> <li>- 4 Employer Evaluations</li> <li>- 6 Reflections</li> </ul> <p>7 &amp; 8. Two projects completed for a minimum of 8 hours. Choose from:</p> <ul style="list-style-type: none"> <li>- Community Service</li> <li>- Job Shadow</li> <li>- Business Ethics Experience (=4hrs)</li> <li>- Mentoring</li> <li>- Career Research Project (=2 hrs)</li> <li>Essay or Presentation</li> </ul> <p>9. One Carnegie Unit of WBL internship with a minimum of 150 hours</p> |
|                      | Pathway Course 1, 2, or 3   | Pathway Course 2, or 3   | Pathway Course 3  | Work-Based Learning only   |

Visit [www.HallcoWBL.org](http://www.HallcoWBL.org) > GeorgiaBEST to access all activities, project details, and rubrics.

## Portfolio Activities

|   |  |   |  |
|---|--|---|--|
| <b>Discipline and Character*</b><br>*Out-of-school suspension will result in zero points for Discipline and Character.  | <b>3 Points:</b><br>No discipline referrals during the school year.  | <b>2 Points:</b><br>There has been one discipline referral during the school year grading period.   | <b>1 point:</b><br>There have been no more than three discipline referrals during the school year.   |
| <b>Attendance &amp; Punctuality</b><br>*Tardies to ALL classes will be included with attendance. Includes excused & unexcused absences.                         | <b>3 Points:</b><br>Student has maintained an attendance rate of at least 98 percent in ALL classes.   | <b>2 Points:</b><br>Student has maintained an attendance rate of at least 96 percent in ALL classes.  | <b>1 Point:</b><br>Student has maintained an attendance rate of at least 94 percent in ALL classes.  |
| <b>Social Media Ethics: Pros &amp; Cons of Using Social Media for Job Search &amp; Networking</b><br>*Related activities are documented in a student portfolio. | <b>3 Points:</b><br>Student exemplary completed the social media requirement.  | <b>2 Points:</b><br>Student proficiently completed the social media requirement.  | <b>1 Point:</b><br>Student successfully completed the social media requirement.  |
| <b>Productivity and Academic Performance</b><br>*Related activities are documented in a student portfolio.  | <b>3 Points:</b><br>Student has a minimum 4.0 weighted or 3.5 unweighted cumulative/term grade point average.  | <b>2 Points:</b><br>Student has a minimum 3.5 weighted or 3.0 unweighted cumulative/term grade point average.   | <b>1 Point:</b><br>Student has a minimum 3.0 weighted or 2.5 unweighted cumulative/term grade point average.   |
| <b>Responsibility and Organization</b><br>*Related activities are documented in a student portfolio.  | <b>3 Points:</b><br>Student always demonstrates strong personal management, time management & flexibility.   | <b>2 Points:</b><br>Student often demonstrates strong personal management, time management and flexibility.   | <b>1 Point:</b><br>Student sometimes demonstrates strong personal management, time management and flexibility.   |
| <b>Attitude and Respect</b><br>*Related activities are documented in a student portfolio.   | <b>3 Points:</b><br>Student always demonstrates respect to students, teachers and administrators.  | <b>2 Points:</b><br>Student often demonstrates respect to students, teachers and administrators.  | <b>1 Point:</b><br>Student sometimes demonstrates respect to students, teachers and administrators.  |
| <b>Team Work and Work Habits</b><br>*Related activities are documented in a student portfolio.  | <b>3 Points:</b><br>Student always demonstrates team cooperation, has work completed on time, and fosters team spirit.                                     | <b>2 Points:</b><br>Student often demonstrates team cooperation, has work completed on time, and fosters team spirit.                                     | <b>1 Point:</b><br>Student sometimes demonstrates team cooperation, has work completed on time, and fosters team spirit.                                     |
| <b>Self-Management and Time Management</b><br>*Related activities are documented in a student portfolio.  | <b>3 Points:</b><br>Student always utilizes time wisely, turns in all assignments, and shows leadership skills.  | <b>2 Points:</b><br>Student often utilizes time wisely, turns in all assignments, and shows leadership skills.  | <b>1 Point:</b><br>Student sometimes utilizes time wisely, turns in all assignments, and shows leadership skills.  |
| <b>Oral and Written Business Communication Skills</b><br>*Related activities are documented in a student portfolio.   | <b>3 Points:</b><br>Student is always able to communicate accurate information through emails, calls, and letters; listens attentively; makes eye contact. | <b>2 Points:</b><br>Student is often able to communicate accurate information through emails, calls, and letters; listens attentively; makes eye contact. | <b>1 Point:</b><br>Student is sometimes able to communicate accurate information through emails, calls, and letters; listens attentively; makes eye contact. |
| <b>Appearance and Professional Image</b><br>*Related activities are documented in a student portfolio.  | <b>3 Points:</b><br>Student always appears self-confident, presents a neat and clean appearance, and dresses appropriately.                                | <b>2 Points:</b><br>Student usually appears self-confident, presents a neat and clean appearance, and dresses appropriately.                              | <b>1 Point:</b><br>Student often appears self-confident, presents a neat and clean appearance, and dresses appropriately.                                    |

All Portfolio Activities and Projects must be documented in a student portfolio (electronic or paper).