

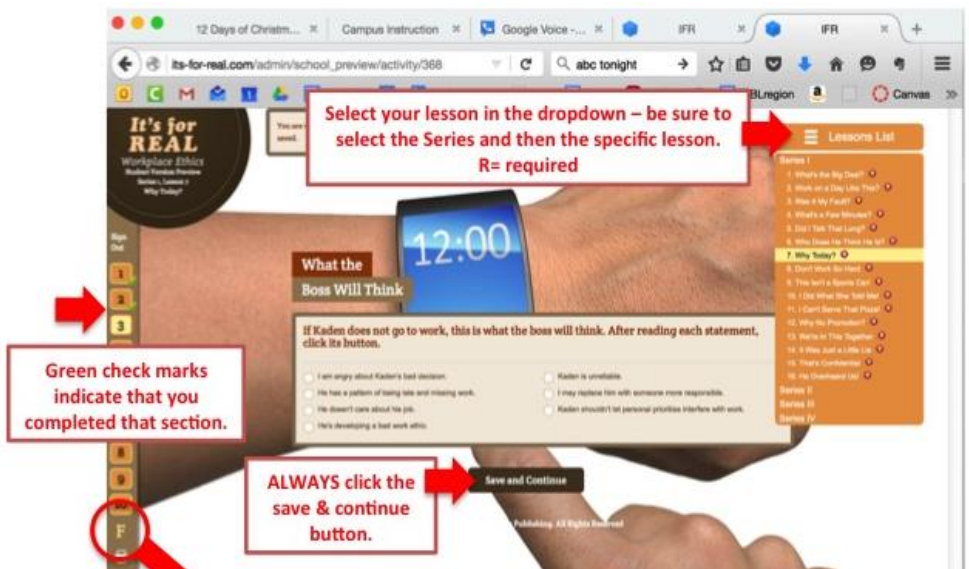
## *It's for Real Workplace Ethics*

<http://www.its-for-real.com/sign-in>

- 1) Log in: **Username: student ID number**  
**Password: #wblworks**
- 2) **Change your password to something that you can remember** (i.e., the same password used to log into the school's computers)

3) On the new screen, click the Lessons List button and from the drop-down list,

- Select the correct Series (you'll find this on the monthly checklist)
- Select the number of the assigned lesson (
- For example, select Series II and #16 since it is required for September.



4) As you complete each page, green check marks will indicate the completed sections of each lesson. When you are finished, your work will be automatically saved and graded.

**\*\*KEEP SAVING YOUR WORK UNTIL YOU SEE YOUR GRADE AT THE END. Otherwise, you have not submitted your work and you will not receive a grade.**

When you finish the last page of the module and click save and continue, then you will get a message that shows your score. Once you see this, your grade has been submitted to your teacher.

If you do NOT see this page, then your work has not been submitted. Double check to ensure you answered ALL of the questions.



