

January Checklist

Soft Skill Topics: *Teamwork and Work Habits*

Seniors – 2 WBL Periods

Assignments Due: February 5th

- _____ Check Stubs (Mandatory for PAID Employees)
OR
Hours Documentation (Mandatory for UNPAID interns)
- _____ January Experience Reflection
- _____ Students new to WBL this semester ONLY--
Complete Resume assignment (instructions and grading rubric provided).
- _____ Soft Skill Activity from “It’s For Real” website
Series II #2 “That’s Not My Job”
AND
Series II #8 “Were You About to Say Something?”