

## January Checklist

### Soft Skill Topics: *Teamwork and Work Habits*

### Juniors – 1 WBL Period

**Assignments Due: February 5th**

- \_\_\_\_\_ Check Stubs (Mandatory for PAID Employees)  
OR  
Hours Documentation (Mandatory for UNPAID interns)
- \_\_\_\_\_ Students new to WBL this semester ONLY--  
Complete Resume assignment (instructions and grading rubric provided).
- \_\_\_\_\_ January Experience Reflection
- \_\_\_\_\_ Soft Skill Activity from “It’s For Real” website  
Series III #15 “Let Someone Else Unpack!”  
OR  
Series IV #5 “Your Luck Has to Change Soon!”